

# Significance - Why Important?

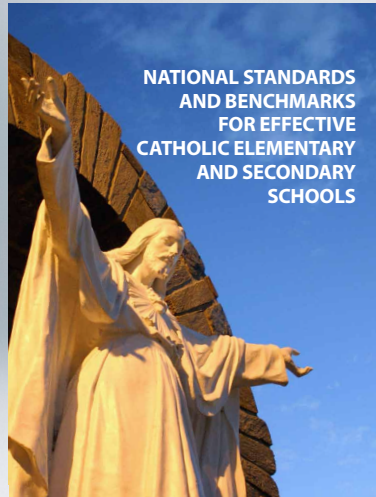
## Implementation



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### USES

**Awareness** - Reflective Practices -  
**Assessment** - Surveys- Rubrics-  
**Action** -Planning -Capacity Building  
**Accountability** -Evaluation- Accreditation



NATIONAL STANDARDS  
AND BENCHMARKS  
FOR EFFECTIVE  
CATHOLIC ELEMENTARY  
AND SECONDARY  
SCHOOLS

## Structure

Defining  
Characteristics -  
foundational

13 Standards  
70 Benchmarks

[catholicschoolstandards.org](http://catholicschoolstandards.org)



SECTION ONE

Defining Characteristics  
of Catholic Schools

**9 Defining Characteristics**

4 Standards

21 Benchmarks



SECTION TWO STANDARDS AND BENCHMARKS

## Mission and Catholic Identity

2 Standards | 3 Benchmarks



SECTION TWO STANDARDS AND BENCHMARKS

## Governance and Leadership



3 Standards  
18 Benchmarks

SECTION TWO STANDARDS AND BENCHMARKS

## Academic Excellence

4 Standards  
18 Benchmarks



SECTION TWO STANDARDS AND BENCHMARKS

## Operational Vitality

III.



## Standards and Benchmarks for Operational Vitality

## Financial Planning



### Standard 10

An excellent Catholic school provides a **feasible three to five year financial plan** that includes both current and projected budgets and is the result of a collaborative process, emphasizing faithful stewardship.

## Human Resources/Personnel Standard 11

An excellent Catholic school operates in accord **with published human resource/personnel policies, developed in compliance with** (arch)diocesan policies and/or religious congregation sponsorship policies, which affect all staff (clergy, religious women and men, laity and volunteers) and provide clarity for responsibilities, expectations and accountability.



## Facilities Maintenance Planning

### Standard 12

An excellent Catholic school develops and maintains a **facilities, equipment, and technology management plan** designed to continuously support the implementation of the educational mission of the school.



## Standard 13: ADVANCEMENT PLANNING

An excellent Catholic school enacts a comprehensive plan for institutional advancement based on a compelling mission through:



## Standard 13: ADVANCEMENT PLANNING

Communications, Marketing, Enrollment Management, and Development



STANDARD

# 13

An excellent Catholic school enacts a comprehensive plan for institutional advancement based on a compelling mission through communications, marketing, enrollment management, and development.

13.1 CM Plan Insures Contemporary, Technologies for Communication, Data Bases, and Accountability

13.2 Supervised Annual and Continuous Review of Enrollment and Retention (Measurement/ Analysis)

13.3 Development Plan Ensures Key Strategies to Identify, Grow and Maintain Funding Prospects

### Benchmarks 13.3

Identify

Grow

Significant funding prospects

Maintain



## Rubric for I3.3

The screenshot shows the home page of 'The Catholic School Standards Project'. The header features a navigation menu with 'Home', 'The Standards', 'Assessment Tools', 'Resources', 'Applications', 'Shared Practice', and 'Results'. The main banner image shows a statue of a religious figure against a blue sky with clouds. The title 'The Catholic School Standards Project' is prominently displayed. Below the banner, there is a search bar and a breadcrumb trail 'You are here: Home'. The main content area is divided into several sections: a 'Welcome' section with introductory text and a 'Read more, Welcome' button; an 'Understanding the National Standards' section with a video player titled 'NCEA Understanding the National Standards'; a 'Featured News' section with a link to 'What The Standards Are and Are Not'; a 'Download The Standards' section with a link to download the standards as a PDF; and a 'NCEA: A Closer Look at NSBCESS Mission & Catholic Identity' section with a video player titled 'NCEA Closer Look at the NSBCESS Mission & Catholic Identity'.

The screenshot shows the 'Assessment Tools' page. The header features a navigation menu with 'Home', 'The Standards', 'Assessment Tools', 'Resources', 'Applications', 'Shared Practice', and 'Results'. The main banner image shows a statue of a religious figure against a blue sky with clouds. The title 'Assessment Tools' is prominently displayed. Below the banner, there is a search bar and a breadcrumb trail 'You are here: Home > Assessment Tools'. The main content area is divided into several sections: 'Assessment Tools' with a paragraph describing the National Standards and Benchmarks; 'Research and Publications' with a link to a March 2012 issue of Momentum; 'Surveys' with a paragraph describing the Defining Characteristics and Standards surveys; 'Rubrics' with a paragraph describing the rubrics for each of the seven benchmarks; and 'Other Self-Assessment Tools' with a paragraph describing the development of additional self-assessment tools.

## Catholic Identity Defining Characteristics Surveys - Now Available in Spanish

The Catholic Identity Defining Characteristics Surveys provide reliable stakeholder perceptions regarding the school's general adherence to the nine Defining Characteristics of Catholic schools.

**The surveys are provided in interactive PDF format.** They may be printed out and distributed as hard copies to be completed by hand, or they may be given to participants to fill in electronically and return via email attachment or hard copy. Detailed directions for distributing and taking the surveys electronically are given below.

### HOW TO USE:

**Step 1:** The school can send participants a link to a specific survey at this web site and ask them to follow the directions in Step 2 below. OR The school can download a specific survey, save it to the school computer, send it to the participants as an email attachment, and ask them to follow the directions in Step 2.

**Step 2:** Participants should open the survey (either by clicking on the link provided or by opening the attachment provided), complete it electronically, save the completed version to their computer, and then return their saved completed version to the school or designated person (email provided) via email attachment. OR Participants should print a hard copy of their saved completed survey and return it to school.

*In the near future, the Catholic School Standards Project will offer schools the option of an online survey version that will generate basic summary results and provide a spreadsheet with raw data for further analysis.*

### English

1. Catholic Identity Defining Characteristics Staff Survey
2. Catholic Identity Defining Characteristics Parent Survey
3. Catholic Identity Defining Characteristics Student Survey Grades 5-8
4. Catholic Identity Defining Characteristics Student Survey Grades 9-12



Download All Defining Characteristics Surveys

### Spanish

1. Catholic Identity Defining Characteristics Staff Survey (Spanish)
2. Catholic Identity Defining Characteristics Parent Survey (Spanish)
3. Catholic Identity Defining Characteristics Student Survey Grades 5-8 (Spanish)
4. Catholic Identity Defining Characteristics Student Survey Grades 9-12 (Spanish)



Download All Defining Characteristics Surveys (in Spanish)

Spanish translations were provided through the generosity of AdvanED Accrediting Agency.

## Catholic Identity Defining Characteristics Parents/Community Survey

*Defining Characteristics of Catholic Schools: Survey for Parents / Community Stakeholders*  
Instructions:

The purpose of this survey is to find out your opinions about your school. Read each statement and choose the response that most closely matches your opinion. Please answer each question honestly. Your response will be completely confidential.

<b>Gender:</b>	<input type="checkbox"/> Male <input type="checkbox"/> Female
<b>Race:</b>	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Two or more races
<b>Ethnicity:</b>	<input type="checkbox"/> Hispanic <input type="checkbox"/> Not Hispanic or Latino
<b>Religious Affiliation:</b>	<input type="checkbox"/> Catholic <input type="checkbox"/> Non-Catholic
<b>Adults Relation to School:</b>	<input type="checkbox"/> Parent <input type="checkbox"/> Community Member <input type="checkbox"/> Other
<b>Oldest Child's Grade in this School:</b>	<input type="checkbox"/> 4th grade or below <input type="checkbox"/> 5th grade <input type="checkbox"/> 6th grade <input type="checkbox"/> 7th grade <input type="checkbox"/> 8th grade <input type="checkbox"/> 9th grade <input type="checkbox"/> 10th grade <input type="checkbox"/> 11th grade <input type="checkbox"/> 12th grade

## Catholic Identity Defining Characteristics Parents/Community Survey

*Defining Characteristics of Catholic Schools: Survey for Parents / Community Stakeholders*

Please rate the following statements from Strongly Agree (5) to Strongly Disagree (1)	Strongly Agree (5)	4	3	2	Strongly Disagree (1)	Don't know
1. Students in our school are encouraged, through all aspects of their school experience, to develop a closer relationship with Jesus Christ.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Our school is a community that prays together.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Our school is a community that lives the Gospel message through service to the poor and those in need.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Our school makes Jesus and the teachings of the Catholic Church known to all students.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Symbols of the Catholic faith are displayed throughout our school.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Our school upholds high standards of excellence in all it offers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. In addition to academics and faith formation, our school offers experiences in the arts, athletics, and other extracurricular and service opportunities that contribute to the education of the whole child.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Our school supports the social, emotional, and spiritual growth of every student.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. The program of instruction in our school leads students to seek wisdom and truth, with a clear understanding of right and wrong.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. The learning environment in our school fosters self-discipline so that students can become more independent learners.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Our school instills in students the responsibility to promote Gospel values and social justice in the world.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Administrators in our school understand, accept and model the teachings of the Catholic Church.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. The teachers in our school understand, promote,	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Encuesta para los padres y la comunidad sobre las características que definen la identidad católica

Instrucciones:

El propósito de esta encuesta es conocer sus opiniones acerca de la escuela. Lea cada enunciado y seleccione la respuesta que represente mejor su opinión. Anote su respuesta en la hoja de respuestas proporcionada. Las respuestas abiertas deben ser registradas en este documento de la encuesta. Responda cada pregunta con honestidad. Sus respuestas son totalmente confidenciales. Devuelva tanto esta encuesta como la hoja de respuestas.

<b>Sexo:</b>	<input type="checkbox"/> Masculino <input type="checkbox"/> Femenino
<b>Raza:</b>	<input type="checkbox"/> Indio americano o nativo de Alaska <input type="checkbox"/> Asiático <input type="checkbox"/> Negro o afroamericano <input type="checkbox"/> Nativo de Hawái o de otras islas del Pacífico <input type="checkbox"/> Blanco <input type="checkbox"/> Dos o más razas
<b>Etnicidad:</b>	<input type="checkbox"/> Hispano <input type="checkbox"/> No soy hispano ni latino
<b>Afiliación religiosa:</b>	<input type="checkbox"/> Católica <input type="checkbox"/> No católica
<b>Relación con la escuela:</b>	<input type="checkbox"/> Padre/madre <input type="checkbox"/> Miembro de la comunidad <input type="checkbox"/> Otra
<b>Grado de su hijo mayor en esta escuela:</b>	<input type="checkbox"/> 4° grado o inferior <input type="checkbox"/> 5° grado <input type="checkbox"/> 6° grado <input type="checkbox"/> 7° grado <input type="checkbox"/> 8° grado

Home The Standards Assessment Tools Resources Applications Shared Practice Results

# Assessment Tools

Text Size

### Guided Process for Rubric Scoring Overview

The Guided Process for Rubric Scoring (GPRS) is an interactive, electronic worksheet that carefully outlines a nine-step process that local school teams (teachers, parents, board members) can use to assess their school's performance on any one of the 70 Benchmarks in the *National Standards and Benchmarks for Effective Catholic Elementary and Secondary Schools* (NSBECS). The GPRS builds on the original Benchmark Rubric Worksheets and goes much deeper in directing a team's self-assessment work. When school teams use the GPRS in conjunction with the Benchmark Rubrics they are guided through defined steps that help them to: a) build a shared understanding of what the benchmark means for their school performance, b) develop a plan for gathering and recording evidence, c) analyze the evidence and summarize findings, and e) project next steps for school improvement. When used online, the GPRS links directly with the benchmarks, rubrics, and other relevant resources on the Catholic School Standards Project website.

GPRS worksheet is based on the work of Lorraine Ozar, Ph.D. and Patricia Weitzel-Neill, Ph.D. It was designed by the Roche Center for Catholic Education, Lynch School of Education, Boston College and formatted by Johanna Tan. The content contained in the GPRS may not be altered, edited, or amended. Any reproduction or use must include acknowledgement of the Andrew M. Greeley Center for Catholic Education, School of Education, Loyola University Chicago, and the Barbara and Patrick Roche Center for Catholic Education, Lynch School of Education, Boston College.



## GUIDED PROCESS FOR RUBRIC SCORING

NATIONAL  
STANDARDS &  
BENCHMARKS  
FOR CATHOLIC  
SCHOOLS

### BENCHMARK

School Name:  
Date:  
Scorer(s):  
Version:

#### STEP 1 Identify your benchmark

Benchmark:

#### Review the rubric for your selected benchmark

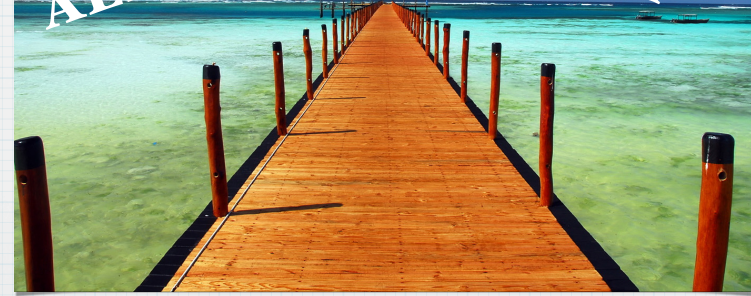
Instructions for following the Catholic School Standards' rubric as you score your selected benchmark:

1. [Click here to view the benchmark rubric](#) – the link opens the website window for the benchmark rubric page. Here you can view the benchmark rubric document by opening it and placing it next to this document on your computer screen.
2. When you open the benchmark rubric webpage, read and review "Benchmark Rubric Overview".
3. Go to the right column of the webpage, select and click on the standard rubric that you will be scoring.
4. On the standards rubric page, click on the "Download Rubric" link for the benchmark that you will be scoring.
5. Read the rubric for your selected benchmark and review the four scoring levels, as well as the possible sources of evidence & data.
6. Consider these questions to assist your reflections of the rubric:
  - Do you share the same interpretation of key terms and/or concepts in the benchmark and rubric? (A resource for clarification of terms will be available in a Glossary – coming to the Catholic School Standards website in Fall 2014.
  - What key difference(s) do you see between the score level indicators as described in the rubric?

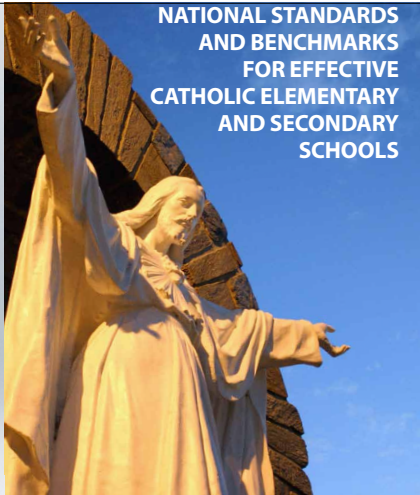
This content contained herein may not be altered, edited, or amended. Any reproduction or use must include acknowledgment of the Andrew M. Donley Center for Catholic Education, School of Education, Loyola University Chicago, and the Barbara and Patrick Roche Center for Catholic Education, Lynch School of Education, Boston College. Worksheet design by the Roche Center 2014. Lynch School of Education, Boston College. Based on the work of Lorraine O'Leary, Ph.D. and Patricia Weiszel-O'Neil, Ph.D. Formatted design by Johanna Turk.

Standards and Benchmarks  
Where you put the **PILLARS.**

ALIGNING  
The Work



NATIONAL STANDARDS  
AND BENCHMARKS  
FOR EFFECTIVE  
CATHOLIC ELEMENTARY  
AND SECONDARY  
SCHOOLS



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Why?

